

2011 Sponsor & Exhibitor Prospectus



**North Carolina
Society of
Oral & Maxillofacial
Surgeons
Annual Meeting**



September 30 - October 2

**The
Francis Marion
Hotel**

Charleston, SC



Sponsor/Exhibitor Prospectus

Exhibit Fee	Earlybird rate of \$750.00 if received by August 15, 2011, plus door prize item After August 15, 2011 \$875.00, plus door prize item. Electric \$100.00		
Includes	(1) 6' table with 2 chairs, 1 ticket to the Friday Evening Welcome Reception		
Payment	Payment must be received with application in order to reserve space		
Installation	Exhibitors may set up their own equipment in the spaces provided. Saturday, October 1 6:15 am- 7:00 am		
Exhibit Hours	Saturday, October 1	7:00 am - 1:30 pm	Sunday, October 2 7:00 am - 1:00 pm
Agenda	Friday, September 30	Saturday, October 1	Sunday, October 2
	3:00 pm - NCSOMS Board Meeting	7:15 am - Registration/Breakfast with Exhibitors	7:15 am - Breakfast with Exhibitors
	5:30 pm - Registration Open	7:45 am - Dr. Richard Robert	7:45 am - Dr. Richard Robert
	6:00 pm - Welcome Reception	9:30 am - Break with Exhibitors	9:30 am - Break with Exhibitors
		10:00 am - Educational Session Cont.	10:00 am - Educational Session Cont.
		12:00-1:00 pm - Annual Meeting	12:00-1:00 pm - Annual Meeting
		7:30 pm - Reception/Annual Banquet	
Removal of Exhibits	Dismantling of booths should begin after 1:00 pm on Sunday. The work and cost of removing exhibit materials from the booths will be borne by the exhibitor. Shipping arrangements must be made in advance and is the expense of the exhibitor.		
Character	NCSOMS reserves the right to decline or prohibit any exhibit or part of exhibit booth activity which in its opinion is unsuitable. Exhibitors or their agents shall not injure or deface the walls, floors, carpeting or ceilings of the building or tables provided. When any damages appear, the exhibitor is liable to the hotel for these damages. Cancellation after August 15, 2011 will result in a cancellation penalty of 50% to be retained by NCSOMS. There will be no refunds after September 1, 2011. NCSOMS and Francis Marion Hotel will not be responsible for the safety of exhibits from theft, fire, damage, or other causes. The exhibitor hereby assumes responsibility for injury or damages to persons or property from any event originating from or occurring within the exhibit space assigned to the exhibitor.		
Shipments	The Hotel requires that arrangements for delivery of packages be made through the Hotel's Sales & Catering Office. Individuals are responsible for the arrangements and all expenses of shipping materials, merchandise, exhibits, or any other items to and from Hotel. Hotel must be notified in advance of shipping to ensure proper acceptance of items upon arrival at Hotel. Any alternate arrangements are to be approved by Hotel Representative. Hotel is not able to receive COD packages. The Hotel policies of safe handling are based on advice from the United States Postal Service (USPS) and the federal Center for Disease Control and Prevention (CDC). Any materials being sent to the Hotel must include the following information: <ul style="list-style-type: none">• Hold for Arrival – Attn: (Guest's Name and Organization Name)• Complete return address• Hotel representative's name• Number of packages (Example: Box 1 of 2, Box 2 of 2, etc.)• Date the function is being held• Address package to hotel as follows: The Francis Marion Hotel, 387 King Street, Charleston, SC 29403 A handling of \$6.00 per box will apply. Due to the limited storage space any boxes not shipped out or picked up by the end of the day following the function will incur additional storage fees. The Hotel does not accept any liability for equipment, goods, displays or other materials that arrive unmarked or fail to arrive at the Hotel. The group is responsible for insuring its property for loss or damage. Palette items will not be accepted without seven (7) days advance notification. Please contact the Group's Hotel representative for details.		

Sponsorship Opportunities

Each Sponsorship Opportunity includes exhibit table, 1 ticket to Friday Evening Welcome Reception, recognition in program and at event, with signage during event.

Breakfast - Saturday or Sunday each day	\$1000
Welcome Reception - Friday, September 30	\$1500
Annual Dinner - Saturday, October 1	\$2000
Featured Speaker	Call for Details

NCSOMS Exhibit/Sponsor Registration

Please print neatly

Name _____
Company/Practice _____
Address _____
City _____ State _____ Zip _____
Work Phone _____ E-mail _____
Guest(s) Name _____
In case of Emergency Contact _____ Phone _____
Special Dietary or other special needs _____

Registration Fees

Exhibit Earlybird rate of \$750.00 if received by August 15, 2011, plus door prize item _____

After August 15, 2011 \$875.00, plus door prize item _____

Electricity for Booth \$100.00 _____

Sponsorship includes Booth

_____ Breakfast (Sat or Sun) \$1000.00 each _____

_____ Welcome Reception \$1500.00 _____

_____ Annual Banquet \$2000.00 _____

Guest - Meals ONLY

Additional Meal Function Tickets - Individual

Welcome Reception/Dinner (Cash Bar) \$30.00 _____

Saturday Annual Banquet (Cash Bar) \$110.00 _____

Total Due _____

Please indicate which meal functions you and your guest will attend by placing the number attending before each meal function. Additional cost applied for guest.

Friday, September 30

___ Welcome Reception/Dinner (1 ticket included with Exhibit Registration)

Saturday, October 1

___ Continental Breakfast ___ Annual Banquet (Additional fee)

Sunday, October 2

___ Continental Breakfast

Mail registration and check to:

Credit Cards not accepted at this time.
NCSOMS
c/o Blue Star Services
1829 East Franklin St. - Ste 600
Chapel Hill, NC 27514

Questions?

919.418.1325 Phone
919.278.2647 Fax
nc-oms@bluestarservices.net

Office Use Only

Date Rec'd _____

Check # _____

Amount _____



The Francis Marion Hotel

Reserve your room **NOW** at the

Special Rate of \$239 per night
available 3 days prior and 3 days following
conference based on availability,

Reservations must be made
prior to August 20, 2011

mention

North Carolina Society of
Oral & Maxillofacial Surgeons

This rate is available on a first come, first serve basis at The Francis Marion Hotel. Rates change upon room block being sold out or August 20th whichever occurs first. In the event you have difficulty or the block is sold out, please send an e-mail to nc-oms@bluestarservices.net



The Francis Marion Hotel

387 King Street

Charleston, SC 29403

1.843.722.0600

or 1.877.756.2121

